

# PETRONAS Powering Knowledge (Post-SPM) Education Sponsorship 2024 APPLICATION INSTRUCTIONS

#### **Shape the Future with Us**

We call on all 2023 Sijil Pelajaran Malaysia (SPM) candidates who exhibit outstanding talent, dedication, and potential to apply for education sponsorship under the PETRONAS Powering Knowledge initiative.

While we aspire to realise its business goals, PETRONAS continues to uphold its contributions to sustainable development through improving access to quality education, promoting learning and development activities as well as enabling deserving recipients to realise their careers aspirations.

Since 1975, PETRONAS has nurtured more than 38,000 young talents from diverse backgrounds to pursue their ambitins and help shape the future of the company, the energy industry, and the nation.

PETRONAS Powering Knowledge initiative is open for students to pursue their undergraduate studies at higher learning institutions as follows:

- i. Universiti Teknologi PETRONAS; including 1-year Foundation Programme
- ii. Top Universities in Malaysia; including the compulsory duration of Foundation Programme
- iii. Overseas Universities; including up to 24 months of Pre-University Programme in Malaysia

Our selection committee is committed to identifying and nurturing the most promising talent among the applicant pool. In selecting the deserving wholesome talents, each application is carefully reviewed, considering academic achievements, personal character, leadership potential, and community impact.

As it is highly competitive, we want to emphasize that only those who meet the requirements will be shortlisted and selected for final award.

#### Preparing your application

Before starting the application process, we encourage you to embark on a journey of self-discovery to better understand your strengths and align them with your career aspirations. A great way to discover this process is by taking advantage of the various online tests available. Here are some suggestions but not limited to:

- Free Personality Test | 16Personalities
- Assessment.com Home of the MAPP Assessment Assessment.com
- Career Quiz | The Princeton Review

(Please note that PETRONAS is not affiliated with any of the test providers mentioned above)

We believe in the significance of self-assessment as a stepping stone towards your academic and professional journey. As a guidance, you may refer to **Part G & H** for additional information on our Business Snapshots, overview of disciplines offered and its potential career path in PETRONAS.

Please note your FIRST CHOICE OF PROGRAMME will be final upon submission. Do choose wisely as the application process will be based on your FIRST CHOICE OF PROGRAMME selection.

Your second choice of programme will be subjected to PETRONAS discretion.

Please refer to Part E. Online Application System (OAS) Guidelines – item 3.2 Programme Selection.



#### A. ELIGIBILITY CRITERIA

- i. SPM of the current year.
- ii. Malaysia citizens aged between **16 19 years old in 2024.**
- iii. **Strong leadership skills** and **active participation** (demonstrable) in extracurricular activities.
- iv. Academic qualification required for the sponsored programme:

Program	Disciplines	Qualification Required
	<ul> <li>Chemical Engineering</li> <li>Mechanical Engineering</li> <li>Electrical Engineering</li> <li>Instrumentation Engineering</li> <li>Petroleum Geoscience</li> <li>Petroleum Engineering</li> </ul>	<ul> <li>Min 8A in SPM, which includes the following subjects:         <ul> <li>Physics</li> <li>Chemistry</li> <li>Mathematics</li> </ul> </li> <li>Min CEFR B1</li> </ul>
Local Universities	Computer Science/Software     Engineering	<ul> <li>Min 8A in SPM, which includes the following subjects:</li> <li>Mathematics</li> <li>Add Math</li> <li>Min CEFR B1</li> </ul>
	<ul><li>Accounting/Finance</li><li>Economics</li><li>Marketing</li><li>Law</li></ul>	<ul> <li>Min 8A in SPM, which includes Mathematics</li> <li>Min CEFR B1</li> </ul>
	<ul> <li>Chemical Engineering</li> <li>Mechanical Engineering</li> <li>Electrical Engineering</li> <li>Instrumentation Engineering</li> <li>Geoscience/Geology/Geophysics</li> <li>Petroleum Engineering</li> <li>Applied Chemistry</li> </ul>	<ul> <li>Min 4A+ and 4A in SPM, which includes the following subjects:</li> <li>Physics</li> <li>Chemistry</li> <li>Mathematics; and</li> <li>Add Maths at A+</li> <li>Min CEFR C1</li> </ul>
Overseas Universities	Computer Science/Software     Engineering     Mathematics / Statistic (Data     Science)	<ul> <li>Min 4A+ and 4A in SPM, which includes the following subjects:         <ul> <li>Mathematics</li> <li>Add Math</li> </ul> </li> <li>Min CEFR C1</li> </ul>
	<ul> <li>Accounting/Finance</li> <li>Economics</li> <li>Marketing</li> <li>Actuarial Science (Financial Risk)</li> <li>Psychology / Sociology (Organization Behavior)</li> <li>Law</li> </ul>	<ul> <li>Min 4A+ and 4A in SPM, which includes Mathematics</li> <li>Min CEFR C1</li> </ul>



#### **Country of Study & Learning Institution**

PETRONAS will determine the placement of Learning Institutions based on awarded programmes for Pre-U & Foundation / Undergraduate Programme as per following list below:

Programme	Country	Learning Institution	Remarks	
	<ul> <li>United States</li> <li>United Kingdom</li> <li>Australia</li> <li>New Zealand</li> </ul>	<ul> <li>Kolej Yayasan UEM</li> <li>Taylors University</li> <li>Kolej Tuanku Ja'afar</li> <li>INTEC</li> <li>Sunway University</li> <li>UCSI University</li> </ul>	<ul> <li>Pre-U Program List:         <ul> <li>A-Level for US/UK</li> <li>AUSMAT for Aust/NZ</li> <li>EJU for Japan</li> <li>HSK for China</li> <li>Korean Prep for Korea</li> </ul> </li> </ul>	
Overseas Programme	Korea	INTEC	The listed Learning     Institutions is for your     Pre-U programme.	
	Japan	Pusat Bahasa Teikyo	Application to universities will be based on approved universities by PETRONAS. Respective	
	China	Management & Science University (Twining)	Learning Institutions will facilitate the application process during application period.	
Local Programme	Malaysia	<ul> <li>Universiti Teknologi PETRONAS</li> <li>Universiti Malaya</li> <li>Universiti Kebangsaan Malaysia</li> <li>Universiti Putra Malaysia</li> <li>Universiti Utara Malaysia</li> <li>Curtin University</li> <li>Swinburne University</li> <li>University Nottingham Malaysia</li> <li>Sunway University</li> <li>Heriot-Watt University Malaysia</li> <li>University of Wollongong Malaysia</li> </ul>	<ul> <li>The listed Learning Institutions shall cover your entire duration of study from foundation to your undergraduate programme.</li> <li>For placement at IPTA, students are not required to submit your UPU as your placement will be managed by PETRONAS, in collaboration with IPTA.</li> </ul>	

Please note PETRONAS reserves the right to continue or change the country of study / Learning Institution if deemed necessary in its absolute discretion.

#### **B. ASSESSMENT**

Applicants who have been shortlisted will receive notification to proceed to the next stages of the application.

Assessment	Medium	Detail
Personality & Cognitive Assessment	Online assessment	To assess candidates' personality and cognitive abilities focusing on problem solving and critical thinking skills.  Candidate will require internet access to complete the assessment on any mobile/device.
Student Potential Assessment (SPA)	Face-to-face assessment	To measure candidates' leadership and interpersonal skills  Please note ONLY SHORTLISTED CANDIDATES will be invited based on the programme eligibility.  Further details will be provided to your submitted e-mail address within 2 days before your slot.

#### PERSONALITY & COGNITIVE ASSESSMENT

As part of our commitment to selecting the most deserving candidates, we have designed a comprehensive evaluation process to gain a deeper understanding of your unique qualities and capabilities.

The purpose of this assessment is to measure various aspects of your personality traits and cognitive abilities. By examining these factors, we aim to evaluate and identify the qualities that are align with the role of a scholar with PETRONAS.



#### **The Personality Assessment:**

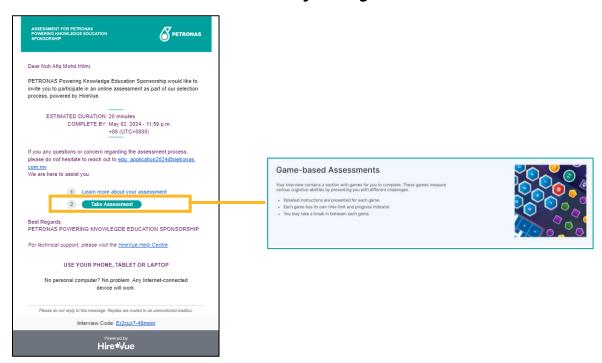
The personality assessment measures five personality traits that are part of a widely recognized framework for understanding of human personality. This helps us understand and describe different aspects of a person's character. These traits are often assessed to gain insights into your unique qualities and how they may contribute to your success in various areas of life, including academics.

#### **The Cognitive Ability Assessment:**

The cognitive ability assessment is a game-based experience that evaluates your ability to approach problems analytically and quickly absorb and interpret new information. By assessing your cognitive abilities, we can gain insights into your potential to excel in your chosen academic discipline and contribute to the advancement of knowledge and innovation.

You are required to complete the online assessment by using any devices such as smart phones or laptops. It will take you about 20 minutes.

A link to the assessment will be sent to your registered e-mail like below:



As the link will direct you the assessment platform, you may refer to the **Game-based** assessment.

We look forward to receiving your results soon.

#### **STUDENT POTENTIAL ASSESSMENT (SPA)**

Student Potential Assessment (session with PETRONAS assessors) is scheduled to be conducted from 21-30 June 2024 (unless otherwise notified by PETRONAS).

Further details will be provided to your submitted e-mail address within 2 days before your slot.

Please note that **ONLY** shortlisted candidates based on the programme eligibility will be invited to the Student Potential Assessment (SPA)

We look forward to meeting you soon!



#### C. PROCESS & SCHEDULE

Process	Schedule
Online Application Form opens	23 May 2024, 12.00pm
Online Application Form closes	2 June 2024, 12.00pm
Announcement & Invitation for Online Assessment (Eligible candidates will be notified via submitted email)	7 June 2024
Personality & Cognitive Assessment (Online)	7 – 10 June 2024
Student Potential Assessment (SPA)	21 – 30 June 2024
Announcement of the Sponsorship Award	22 July 2024
Reply on Acceptance/Rejection of the Sponsorship Award	22 July – 5 August 2024

#### **D. IMPORTANT NOTES**

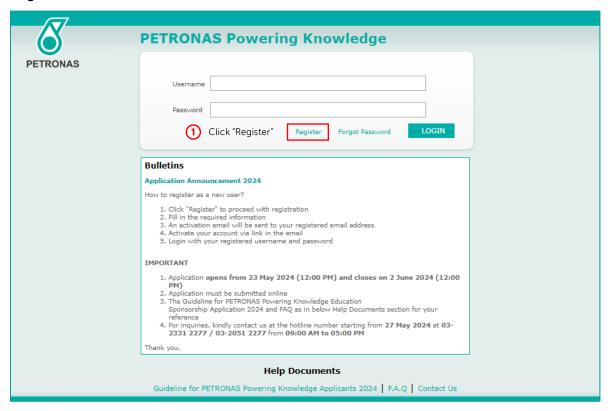
- i. All applications must be submitted online.
- ii. Please note your FIRST CHOICE OF PROGRAMME will be final upon submission. Choose wisely as all application process will be based on your FIRST CHOICE OF PROGRAMME selection.
- iii. Notification of successful candidates for the next selection process and award will be announced via <u>Online Application System (OAS)</u>. Please remember your username and password for login.
- iv. Incomplete or late application will not be processed.
- v. NO processing fee is required for PETRONAS Powering Knowledge initiative application.

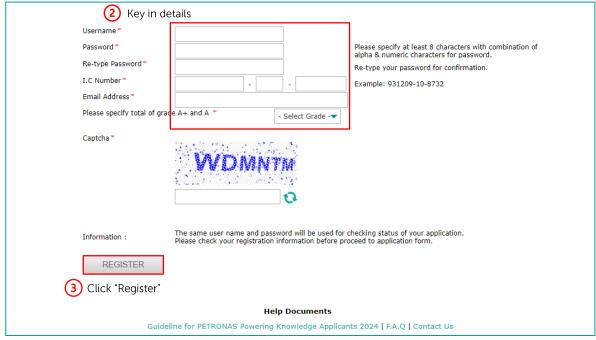
#### E. ONLINE APPLICATION SYSTEM (OAS) GUIDELINES

OAS Guidelines is provided to you in completing the online application form. Kindly ensure that you have read and understand the OAS Guideline before submitting the online application form.

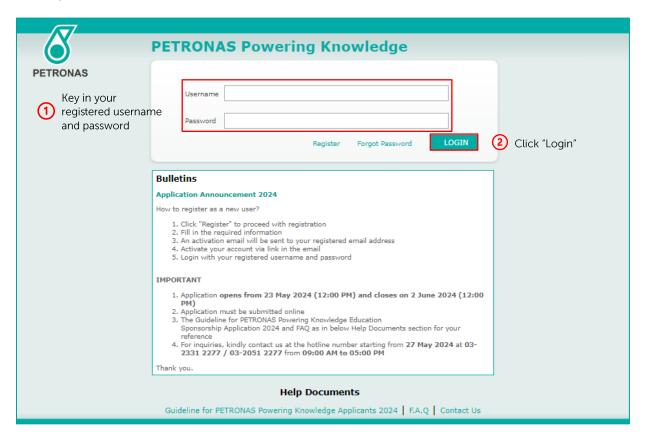
No	Content	Page
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#### 1. Register as a new user





#### 2. Login into the application

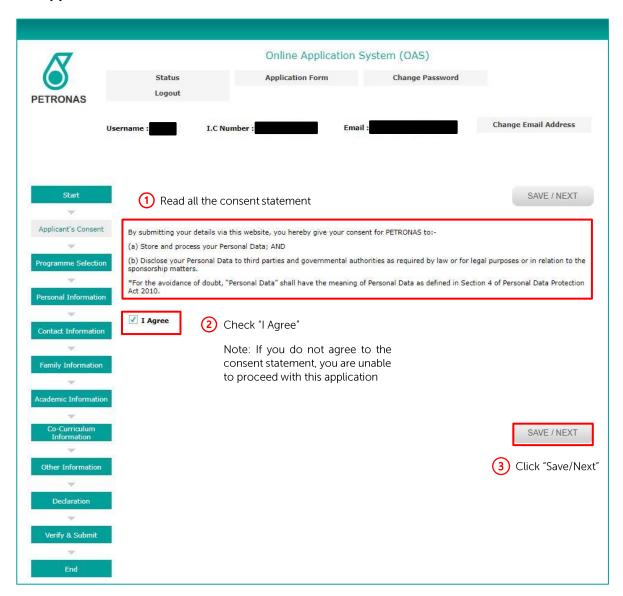


#### 3. How to complete the online application form

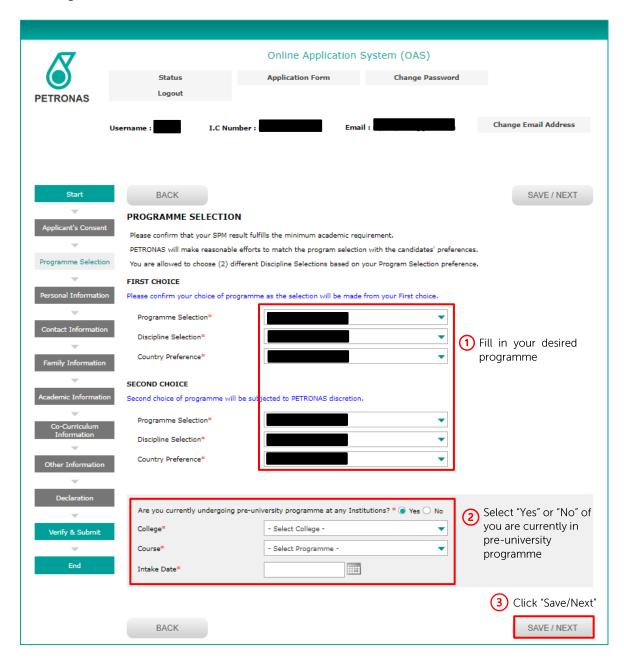
There are 10 sections available in the online application form as shown below:

- a) Applicant's Consent
- b) Programme Selection
- c) Personal Information
- d) Contact Information
- e) Family Information
- f) Academic Information
- g) Co-curriculum Information
- h) Other Information
- i) Declaration
- j) Verify & Submit (Applicants are not required to print)

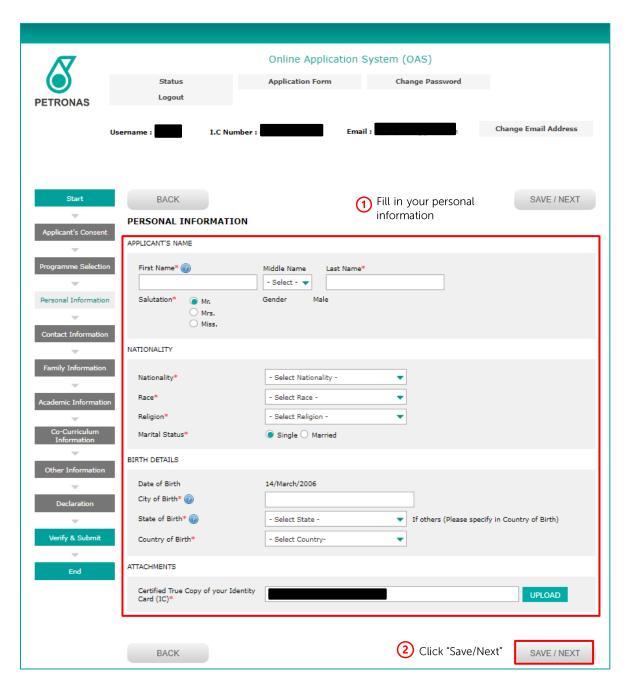
#### 3.1 Applicant's Consent



#### 3.2 Programme Selection

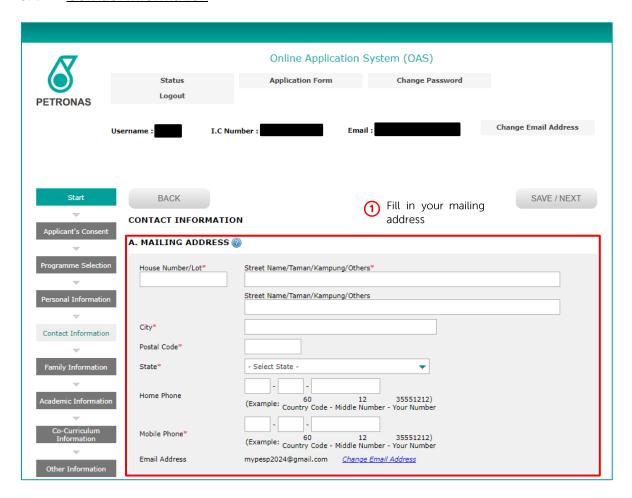


#### 3.3 Personal Information

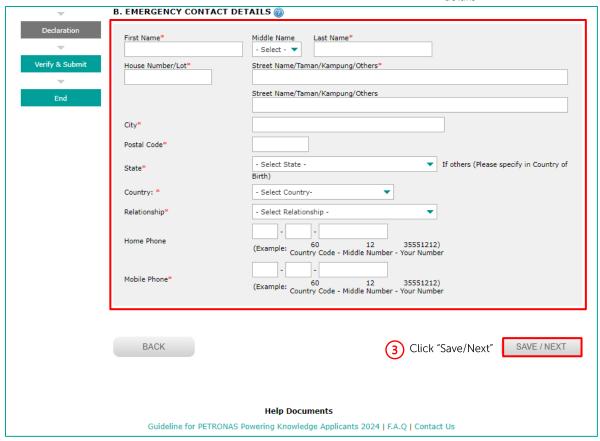




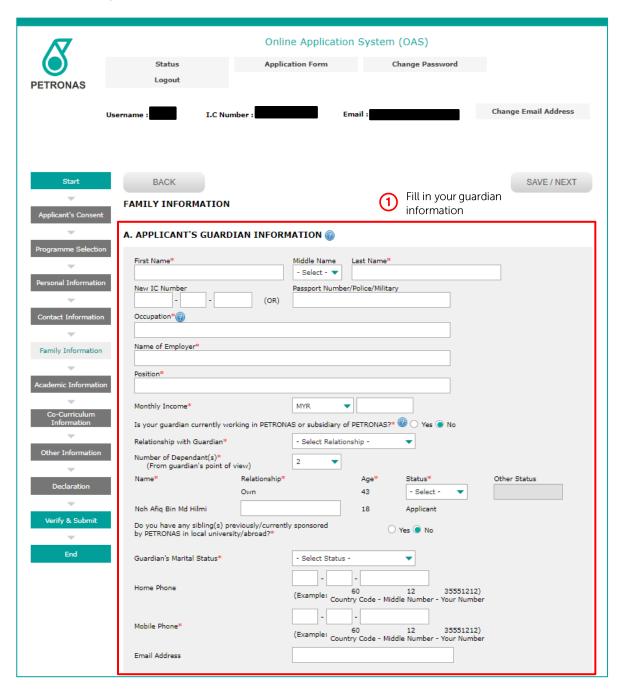
#### 3.4 Contact Information



### Fill in the emergency contact details



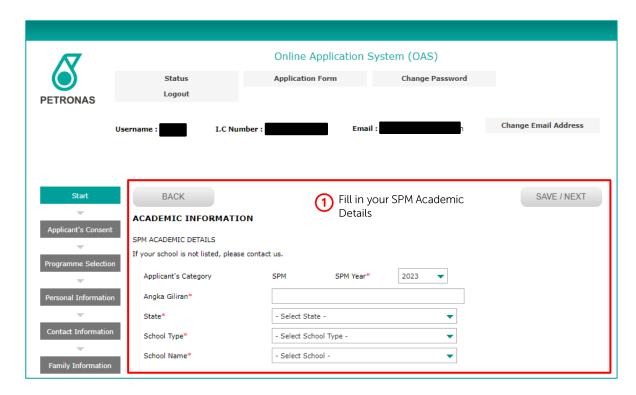
#### 3.5 <u>Family Information</u>

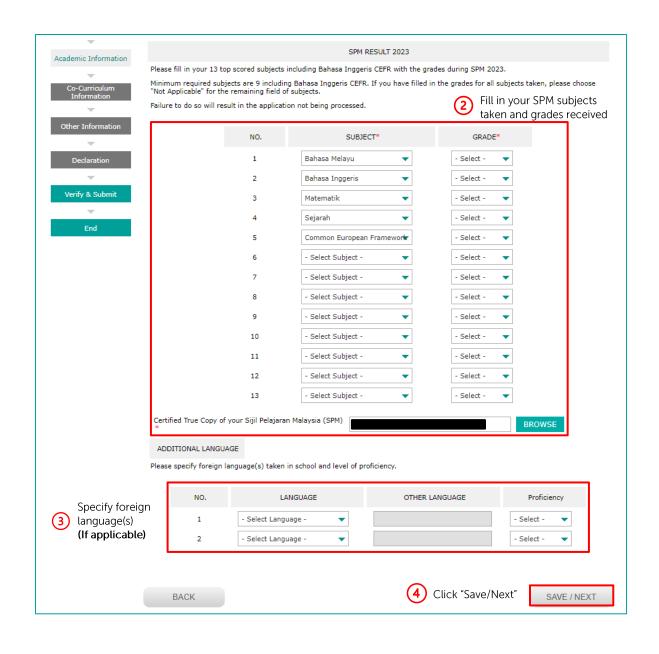




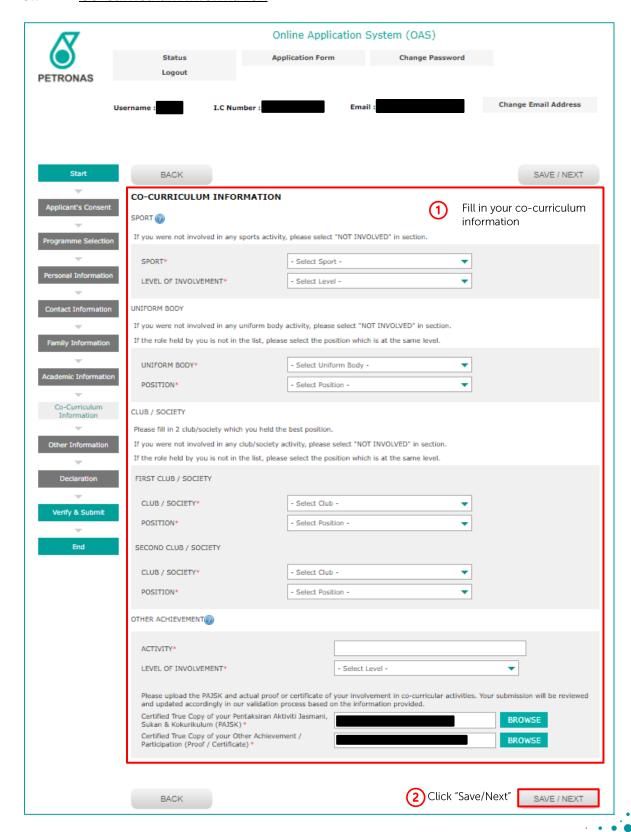
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#### 3.6 <u>Academic Information</u>

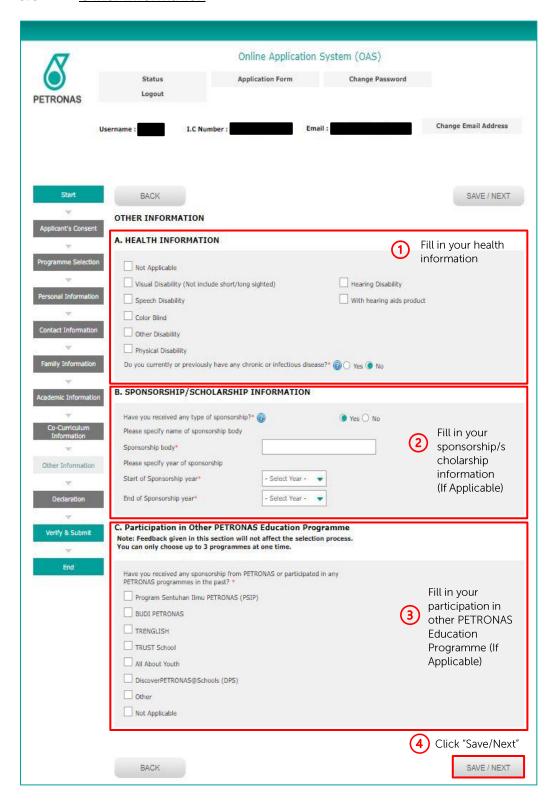




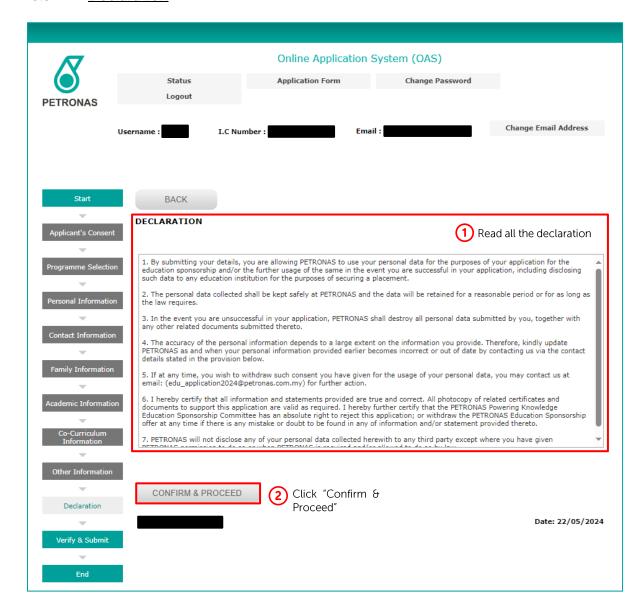
#### 3.7 Co-curriculum Information



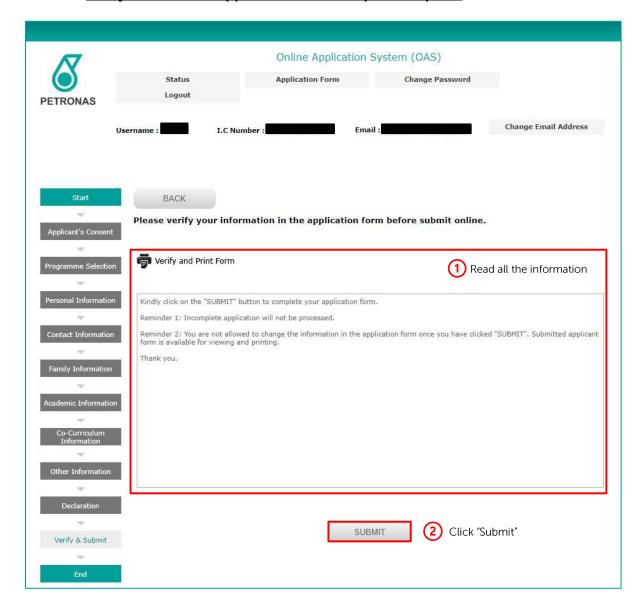
#### 3.8 Other Information



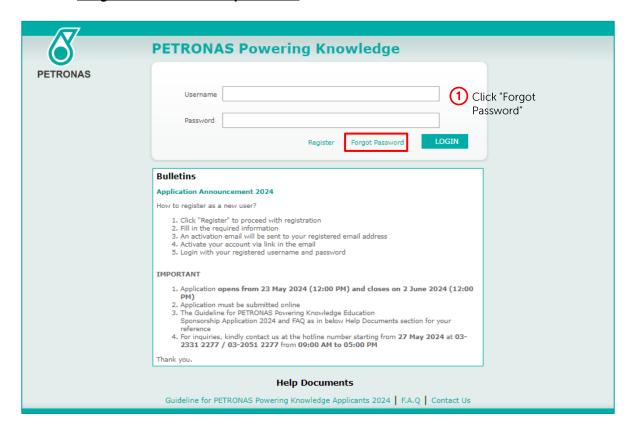
#### 3.9 Declaration



#### 3.10 Verify and Submit (Applicants are not required to print)

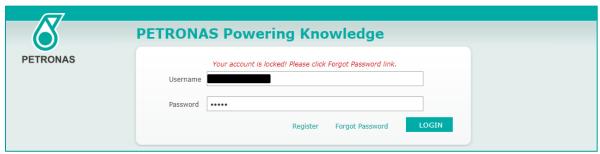


#### 4. Forgot username/ and password



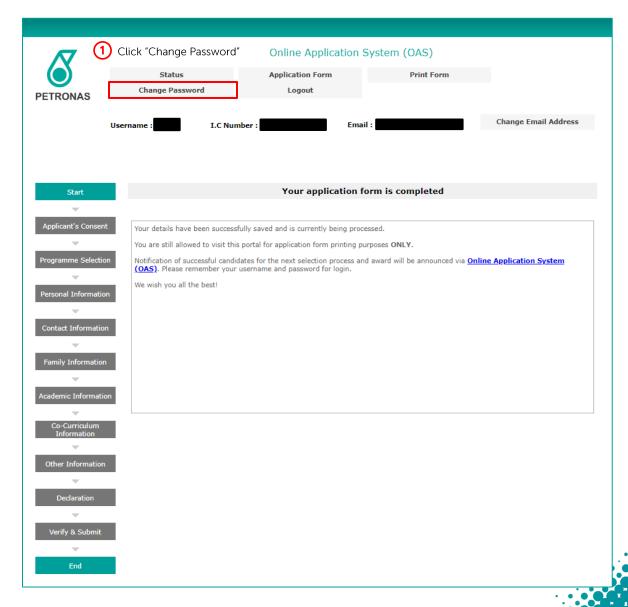
PETRONAS	Username	Online Application System (C	DAS) ster Forgot Password
	I.C Number*		(2) Key in your I.C Number
	Username Email Address Captcha*	<i>HP</i> KQYE	<b>Note:</b> Username and Email Address will automatically appear once you key in your I.C Number
		SEND 3 Click "Send"	
	Guideline for	<b>Help Documents</b> PETRONAS Powering Knowledge Applicants 2024   F.A	A.Q   Contact Us

#### 5. Reset locked account



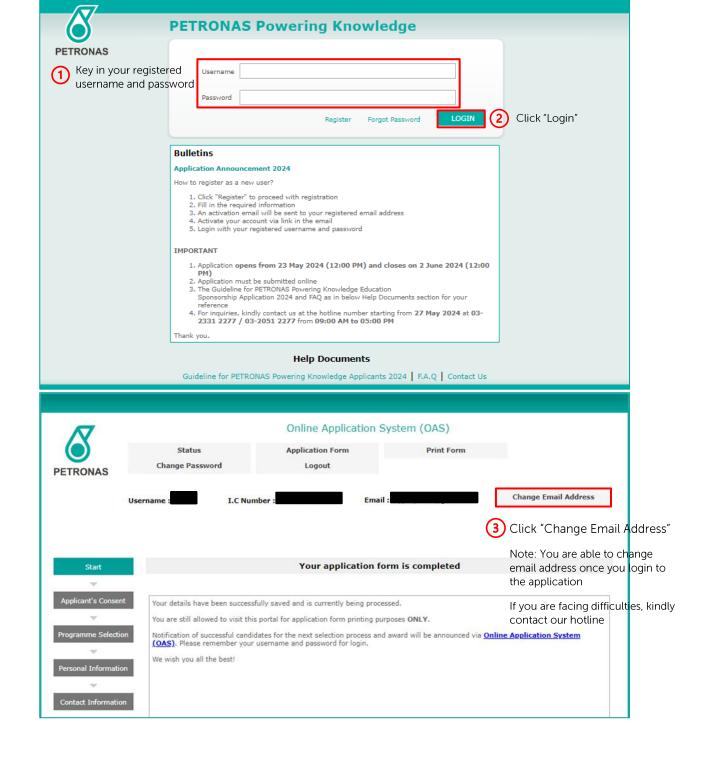
Note: Please refer "Forgot username/and password"

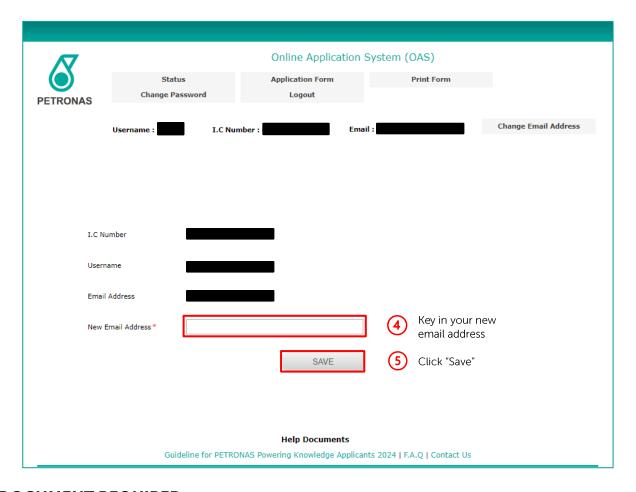
#### 6. Change password



abla			Online Application	System (OAS)	
	Status		Application Form	Print Form	
PETRONAS	Change Pass	sword	Logout		
	Username :	I.C Number :	Ema	il:	Change Email Address
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				Please specify at least 8 charac	ters with combination of
New	Password *			alpha & numeric characters for	password.
Re-T	ype New Password*			Re-type your password for conf	îrmation.
	(	3 Click "Save	e" SAVE		
			Help Documents		
	Guide	line for PETRONAS P	-	nts 2024   F.A.Q   Contact Us	

#### 7. Change the email address



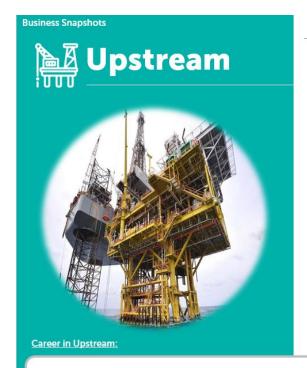


#### F. DOCUMENT REQUIRED

Please prepare and submit scanned copy of CERTIFIED TRUE COPY (CTC) of the following documents in <u>Online Application System (OAS)</u>:

- i. Identity Card (IC) Applicant and Parents
- ii. Sijil Pelajaran Malaysia (SPM) result
- iii. Pentaksiran Aktiviti Jasmani, Sukan & Kokurikulum (PAJSK) or equivalent
- iv. Participation or involvement in co-curriculum, community activities, projects organized by NGO, international competitions or equivalent as specified in application form (if any)
- v. Latest Income statement each of your father AND mother. Please refer to Attachment I,II & III for further details.

#### **G. BUSINESS SNAPSHOTS**



#### What do we do

Our Upstream business **explores and develops** hydrocarbon resources and operates oil and gas production assets in Malaysia and **over 20 countries**. PETRONAS, through Malaysia Petroleum Management (MPM), is the country's oil and gas industry shaper and investment enabler that **spearheads the growth and development** of the nation's oil and gas industry.

In 2022, we reduced our greenhouse gas (GHG) emissions and pursued solutions such as **carbon capture and storage (CCS)** to support PETRONAS' Net Zero Carbon Emissions by 2050 (NZCE 2050) Pathway and we will continue to decarbonise our operations.

We continue to strengthen our Upstream performance through:

- Focused exploration & efficient development
- Strong Health, Safety & Environment (HSE) and integrity
- Adoption of digital & technology





Drilling Engineer | Production Engineer | Geologist/Geoscientist Petroleum Engineer

# Downstream Output Downstream

#### What do we do

The Downstream business focuses on **enhancing the value** of our energy resources, transforming them into high quality, value-added products that are distributed to over **90 markets worldwide**. Our operations consist of **refining, marketing and trading** crude oil and petroleum products, manufacturing and marketing petrochemical products including derivatives and specialty chemicals.

With an extensive retail network of more than 1,000 PETRONAS stations in Malaysia, we offer high-quality fluids and lubricants as well as **innovative non-fuel offerings** such as Setel, Prysm and Kedai Mesra in 800 locations to make our **customers' lives simpler and better**. We also own and operate more than 40 Café Mesra offering premium quality coffee and pastries for customers on-the-go.

We are expanding our Downstream business by growing in the **cleaner energy space** with biofuels, circular economy, LNG bunkering as well as next generation fluids with PETRONAS Iona Range and installation of charging facilities at our PETRONAS stations for Electric Vehicles (EV) in line with our NZCE 2050 Pathway.

Career in Downstream:

Process Engineer | Product Development Engineer | Instrumentation and Control Engineer | Retail Manager Sales and Marketing | Formulation & Application-Engineering Fluid



#### **Business Snapshots**



#### Gas



Career in Gas:

Process Engineer | Mechanical Engineer | Instrumentation and Control Engineer | Business Development | Marketing & Trading

#### What do we do

The Gas business is a **one-stop centre for lower carbon energy** solutions, providing secure natural gas supply to customers in Malaysia and abroad through our integrated value chain. As a **leading provider of natural gas and Liquefied Natural Gas (LNG)**, we are focused on sustaining world class operational excellence to maximise value from existing assets, pursue new projects and supply modes. This will allow us to create new markets and continue fulfilling the growing energy needs from power and non-power customers.

We are decarbonising our production footprint and **delivering innovative solutions** for customers in pursuit of realising our growth and NZCE 2050 Pathway, while supporting the energy security of our customers.

With natural gas well-positioned as the transition fuel to shift towards a lower carbon economy, we will continue to take deliberate steps in strengthening customer-centricity, operational and commercial excellence, human capital and culture development as well as digital and technological innovations.





#### **Business Snapshots**

#### الْمُرِيِّةُ Project Delivery وأَوْرِيْنِ الْمُورِيِّةِ كَالْمُورِيِّةِ كَالْمُورِيِيِّةِ كَالْمُورِيْنِي كَالْمِيْرِيِيِيِي مِلْمُورِيْلِيِي مِلْمُورِي مِلْمُورِي مِلْمُورِ



Career in Project Delivery & Technology:

Research and Development (R&D) Engineer | Project Engineer | Data Analyst/Data Scientist | Operational Excellence Manager

#### What do we do

Project Delivery and Technology (PD&T) division serves as **PETRONAS' Centre of Excellence (CoE)**. We shape and support the Group's growth strategies and realise our NZCE 2050 Pathway. We do this through **best-in-class project delivery**, **extensive research and development in technology**, **technical expertise and novel digital solutions**.

We continue safeguarding, shaping as well as advancing solutions and positioning future ventures. We are leveraging data as an asset, digital as an accelerator and technology as a differentiator. We strive for progress in decarbonisation, value creation and business expansion through a well-established and expanding innovation ecosystem to go beyond hydrocarbons.











#### H. DISCIPLINES OVERVIEW & CAREER OPPORTUNITIES

**Chemical Engineering:** Focuses on the design, optimisation, and operation of processes that transform raw materials into valuable products, involving principles of chemistry, physics, and biology. Chemical engineers design equipment and processes for large-scale chemical manufacturing and petroleum refining.

Career Opportunities in PETRONAS: Executive (Sustainability Development), Executive (Climate Change), Executive (Hydrocarbon Allocation), Executive (Gas Liquid Treatment), Executive (Steam & Energy), Executive (Production), Executive (Operation Engineer), Executive (Process Engineer), Executive (Supply & Ops), Executive (Field Operations), Executive (Field Improvement), Executive (Field Analysis), Executive (Integrated Oil Planning) and Executive (Refinery).

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**Mechanical Engineering:** Deals with the design, analysis, and manufacturing of mechanical systems and components, encompassing areas such as thermodynamics, fluid mechanics, and materials science. Mechanical engineers work on a vast array of items, from tiny Micro-Electro-Mechanical Systems (MEMS) devices to massive power plants.

Career Opportunities in PETRONAS: Executive (Mechanical Engineer), Executive (Mechanical Rotating), Executive (Mechanical Static), Executive (Data Architecture Management), Executive (Technology Excellence), Executive (Digital Engineering Venture), Executive (Inspection & Corrosion), Executive (Fleet Operation & Technical Services), Executive (Field Operations), Executive (Facilities Optimisation), Executive (Pipeline), Executive (Integrated Oil Planning), Executive (Construction), Executive (Project Quality).

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**Electrical Engineering / Instrumentation Engineering:** Designs and develops instrumentation and regulation of control systems applied in process plants, renewable energy and even maintenance i.e. pipeline flow, and refining. Electrical Engineers creates and manages electrical infrastructure, including substations, transformers, and distribution networks power systems for offshore platforms, refineries, and processing plants.

**Career Opportunities in PETRONAS:** Executive (Electrical Engineer), Executive (Instrument Engineer), Executive (Electrical Reliability), Executive (Turnaround), Executive (Power Plant).

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**Petroleum Engineering:** Focuses on the exploration, extraction, and production of oil and gas, involving techniques for drilling, reservoir management, and production optimisation. Petroleum Engineers develop methods for extracting hydrocarbons from the earth efficiently and safely.

Career Opportunities in PETRONAS: Executive (Petroleum Engineer), Executive (Petroleum Economic), Executive (Petroleum Reservoir), Executive (Production Technology), Executive (Petrophysics), Executive (Wells Engineer).

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**Petroleum Geoscience / Geology / Geophysics:** Encompasses the study of the Earth, including its composition, structure, processes, and history, as well as the exploration of natural resources

like minerals and fossil fuels. Geologists analyse subsurface rock formations, seismic data, and other geophysical surveys.

**Career Opportunities in PETRONAS:** Executive (Reservoir Geology), Executive (Reservoir Geophysics), Executive (Geoscience), Executive (Geomatics Operations), Executive (Research).

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**Applied Chemistry**: Applies chemical principles & processes to support practical applications in the energy industry such as materials science, hydrocarbon operations, and environmental technology. Applied Chemists ensures the quality and compliance of products through chemical analysis and testing, researching and developing new technologies in petrochemical products.

**Career Opportunities in PETRONAS:** Executive (Chemist), Executive (Research), Executive (Analytical Technology), Executive (Petroleum Reservoir).

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**Accounting / Finance:** Involves the management of financial records, the analysis of financial performance, and the planning of financial strategies for organisations. Accountants ensure that an organisation's financial records are accurate and complete, while Financial Analysts assess the financial health of companies and make investment recommendations.

Career Opportunities in PETRONAS: Executive (Finance), Executive (Procurement), Executive (Internal Audit), Executive (Treasury), Executive (Financial Accounting), Executive (Tax), Executive (Banking).

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**Economics:** Analyses market trends, supply and demand dynamics, pricing mechanisms, investment decisions, and cost-benefit analysis related to energy portfolios, infrastructure development, and operational efficiency improvements. Economists assess economic implications of commodity price volatility, geopolitical risks, regulatory changes, environmental regulations, carbon pricing mechanisms, and renewable energy integration strategies.

**Career Opportunities in PETRONAS:** Executive (Commercial & Economics Evaluation), Executive (Global Marketing Operations), Executive (Origination Operations), Executive (Structured Trading), Executive (Risk), Executive (Procurement).

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**Marketing:** Develops Marketing strategies and promotion of energy products and services globally while maintaining customer relationships, conducting market research, and ensuring compliance with regulations to drive revenue growth and enhance brand reputation. Additionally, it focuses on strategic pricing, efficient distribution, and expanding into new markets to remain competitive in the dynamic energy industry.

**Career Opportunities in PETRONAS:** Executive (Marketing), Executive (Marketing & Trading), Executive (Commercial), Executive (E-Com).

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**Software Engineering / Computer Science**: Encompasses the development and maintenance of software systems, covering programming, algorithms, data structures, and software design

principles. Software Engineers write code, test software, and ensure that software systems meet the needs of users. Computer scientists develop new algorithms, programming languages, and theoretical foundations of computing.

Career Opportunities in PETRONAS: Executive (Analytics), Executive (Software Engineering), Executive (Infra & System Management), Executive (Data Platform Services), Executive (Assets Integration), Executive (Program, Planning & Execution).

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**Mathematics / Statistics (Data Science):** Involves the use of mathematical and statistical methods to analyse data, extract insights, and support decision-making in various fields. Mathematicians develop new mathematical theories and tools, while Statisticians design and conduct surveys and experiments to collect and analyse data. Data Scientists combine mathematics, statistics, and computer science to extract insights from large datasets.

**Career Opportunities in PETRONAS:** Executive (Analytics), Executive (Statistics), Executive (Data Science), Executive (Trading).

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**Actuarial Science (Financial Risk):** Applies mathematical and statistical techniques to assess and manage financial risk in the industry. Actuaries develop models to estimate the probability of future events and use these models to manage risk for organizations.

Career Opportunities in PETRONAS: Executive (Human Resource Management), Executive (Employee Performance), Executive (Risk), Executive (Business Analyst), Executive (Strategic Planning).

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**Psychology / Sociology (Organisational / Behavioural Sciences):** Studies human behaviour and social interactions, focusing on areas such as organisational behaviour, social dynamics, and mental health. Psychologists study the mind and behaviour of individuals, while Sociologists study the behaviour of groups and societies. Organisational Behaviourists apply psychological principles to understand and improve workplace behaviour and performance.

**Career Opportunities in PETRONAS:** Executive (Employee Relations), Executive (Talent Development), Executive (Programme & Event Execution), and Executive (Change Management). Executive (Human Resource Management).

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**Law:** Involves the study of legal systems, principles, and practices, preparing individuals to practice law, understand legal frameworks, and apply legal reasoning in various contexts. Lawyers apply legal principles to advise clients, represent them in court, and draft legal documents.

**Career Opportunities in PETRONAS:** Executive (Legal Corporate Service).

#### I. CONTACT US

For further assistance, please contact us:

- 1. edu\_application2024@petronas.com.my
- 2. Hotline:  $03 2331\ 2277\ /\ 03 2051\ 2277$  (available from 9.00 AM  $5.00\ PM$  starting from 27 May 2024)

Should there be any update, we will reach out to you via email.

We wish you all the best and good luck!

Best regards,

PETRONAS Powering Knowledge Education Sponsorship 2024 Committee

			INCOME STATEMENT CHECKLISTS
Incor	ne Statement	each f	or: (please choose where applicable)
	1. Father; AND 2. Mother; OR	(a)	If Father OR Mother OR Both OR Guardian is earning only employment income; please attach <b>latest 2024 payslip</b> ; (The CTC of payslip can only be certified by Employer or Company's Human Resource personnel) <b>OR</b>
	3. Guardian	(b)	<ul> <li>If Father OR Mother OR Both OR Guardian is earning</li> <li>i. Employment income; AND</li> <li>ii. Other income</li> <li>(e.g. working as a teacher but owning an online business),</li> <li>please attach the following documents:</li> <li>a. latest payslip; AND</li> <li>b. Form B/BE 2023; AND</li> <li>c. Acknowledgement Receipt of Form B/BE for year of assessment 2023; OR</li> <li>(The CTC of payslip can only be certified by Employer or Company's Human Resource personnel)</li> </ul>
		(c)	For Form B taxpayer only: If Form B 2023 is not available, please submit Form B 2022  If Father OR Mother OR Both OR Guardian  a. Self-employed; AND  b. Earning RM25,000 and above annually in 2023  Please attach the following documents:
		(d)	<ul> <li>a. Form B 2023</li> <li>b. Acknowledgement Receipt of Form BE/B for year of assessment 2023; OR</li> <li>For Form B taxpayer only: If Form B 2023 is not available, please submit Form B 2022</li> <li>If Father OR Mother OR Both OR Guardian</li> </ul>
		(u)	a. Self-employed; AND b. Earning RM25,000 and below annually in 2023  Please attach Statutory Declaration for Self-employed (Attachment II)
		(e)	If Father OR Mother OR Both OR Guardian unemployed/housewife/retiree, please attach <b>Statutory Declaration for Unemployed/Housewife/Retiree (Attachment III)</b>

# SURAT AKUAN BERKANUN BAGI YANG BEKERJA SENDIRI (STATUTORY DECLARATION FOR SELF-EMPLOYED)

Yang	No. Kad Pengenalan:dengan sesungguhnya dan narnya mengaku dan berikrar seperti berikut:-
1.	Bahawa saya bekerja sebagai di yang beralamat di
2.	Bahawa saya dibayar gaji / menjana pendapatan* sebanyak RM sebulan.
	saya membuat Surat Akuan ini dengan kepercayaan bahawa apa-apa yang tersebut dan andung di dalamnya adalah benar serta menurut Akta Akuan Berkanun, 1960.
diak	rbuat dan dengan sebenar-benarnya ui oleh yang tersebut namanya di atas iaitu:
di	
pada	m Negeri haribulan
202	ر (Tandatangan)
	Di hadapan saya
*Poto	Pesuruhjaya Sumpah / Majistret

## SURAT AKUAN BERKANUN BAGI YANG TIDAK BEKERJA / SURIRUMAH / PESARA (STATUTORY DECLARATION FOR UNEMPLOYED / HOUSEWIFE / RETIRED)

Saya
<ol> <li>Bahawa saya adalah seorang yang tidak bekerja / surirumah / pesara*.</li> <li>Bahawa saya tidak mempunyai sebarang pendapatan / dibayar pencen sebanyak RM sebulan*.</li> </ol>
Dan saya membuat Surat Akuan ini dengan kepercayaan bahawa apa-apa yang tersebut dan terkandung di dalamnya adalah benar serta menurut Akta Akuan Berkanun, 1960.
Diperbuat dan dengan sebenar-benarnya diakui oleh yang tersebut namanya di atas iaitu:  di
(Tandatangan)
Di hadapan saya
Pesuruhjaya Sumpah / Majistret

#### **Certified True Copy (CTC)**

#### <u>List of authorities allowed to CTC parents/guardian's pay slip.</u>

• Employer / Company's Human Resource Personnel

#### List of authorities allowed to CTC Statutory Declaration Form.

- Commissioner of Oath (Pesuruhjaya Sumpah)
- Justice of Peace (Jaksa Pendamai)

#### List of authorities allowed to CTC other documents.

- Pesuruhjaya Sumpah.
- Jaksa Pendamai
- Pegawai kerajaan kumpulan pengurusan dan professional
- Pengamal undang-undang (peguam)
- Pengetua
- Guru besar sekolah (sekolah kerajaan sahaja)
- Pegawai polis berpangkat ASP ke atas
- Pegawai tentera berpangkat kapten atau setaraf dan ke atas
- Penghulu
- Ketua Kampung
- Penggawa
- Tuai Rumah
- Ketua kaum atau mukim yang bertauliah