Guideline for PESP Applicants 2019

PETRONAS Education Sponsorship Programme (PESP) Information

Since 1975, PETRONAS has awarded sponsorship to more than 36,000 deserving students who dared to push boundaries academically, while possessing a performance mindset and leadership capabilities. This is PETRONAS' way of nurturing the right talent that will ultimately contribute back to the company, industry and nation.

Application for the PESP is once again open to outstanding Malaysians to pursue undergraduate studies in oil and gas related fields. Eligible candidates will be shortlisted and interviewed prior to final selection.

The sponsorship is opened for students aspiring to pursue their undergraduate studies at the higher learning institutions as follows:-

Universiti Teknologi PETRONAS (UTP)	Overseas Universities
Universiti Teknologi PETRONAS including 1 year Foundation Programme	Overseas universities including up to 24 months of Pre-University Programme in Malaysia

B. Eligibility Criteria

- i.
- Malaysian citizens aged between 17 19 years old in 2019 Strong leadership skills and active participation (demonstrable) in extraii. curricular activities
- Academic qualification required for the sponsored programme: iii.

University	Programmes	Qualification Required
UTP	 Chemical Engineering Electrical & Electronic Engineering Mechanical Engineering Petroleum Engineering Petroleum Geoscience 	Minimum 4A+, 5A- in SPM 2018, with minimum A- for the following subjects: 1. Chemistry 2. Physics 3. Mathematics
Overseas Universities	 Applied Chemistry Chemical Engineering Electrical & Electronic Engineering Electrical & Electronic Engineering (Instrumentation) Geology/Geophysics Material Engineering/Material Science Mechanical Engineering Petroleum Engineering Software Engineering 	
	 Accounting Actuarial Science Computer Science Economics Law Mathematics Psychology Sociology Statistics 	Minimum 4A+, 5A- in SPM 2018, with minimum A- for Mathematics

C. PETRONAS YoungStars Day (PYD)

The shortlisted candidates will be invited to attend PYD at identified date and venue. During the PYD, the candidates will be assessed to measure the students' potential via series of assessments which consist of the following:-

Phase	Assessment Tool	Detail
First phase (Online)	Cambridge Personal Style Questionnaire (CPSQ)	To assess candidates' personality /potentials
	Thinking Skills Assessment (TSA)	To assess cognitive abilities focusing on Problem Solving and Critical Thinking
Second phase (Interview)	Student Potential Assessment (SPA)	To measure leadership and interpersonal skills

D. Process & Schedule

Process	Schedule
Online Application System opens	14 March 2019
Online Application System closes	21 March 2019
Announcement & Invitation for PETRONAS YoungStars Day (PYD)	April 2019
PETRONAS YoungStars Day (PYD)	April 2019
Announcement of Sponsorship Award	May 2019
Reply on acceptance/rejection of Sponsorship Award	June 2019

E. Important Notes

- a. All applications must be submitted via online application system at https://educationsponsorship.petronas.com.my.
- b. **NO** processing fee is required for PESP application.
- c. Notification of successful candidates for the PYD will be announced via https://educationsponsorship.petronas.com.my. The same username and password will be required for log-in purposes.
- d. Incomplete or late application will not be processed.
- e. If you choose to study at Universiti Teknologi PETRONAS (UTP), it is COMPULSARY to apply university admission at http://www.utp.edu.my.

F. Online Application System (OAS) Guidelines

OAS Guidelines is provided to assist you in completing the online application form for the purpose of applying PESP. Kindly ensure that you have read and understand the OAS Guidelines before submitting the online application form.

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1. How to access the online application form

- Step 1: It is recommended for you to access the Online Application System through **Internet Explorer 8 and above** or **Google Chrome** browsers. You might encounter some errors on the online application form if you use other browser.
- Step 2: Fill up https://educationsponsorship.petronas.com.my/ in the browser address and click **<Enter>** to access the online form as shown in Figure 1.0.



Figure 1.0: Fill up https://educationsponsorship.petronas.com.my/

2. Online Application System (OAS) front page

Step 1: Click on **"Sponsorship Application"** button to proceed with registration as a new user as shown in Figure 2.0.



Figure 2.0: Front page

3. How to register as a new user

Step 1: Please click on "**Register"** button to proceed with registration as shown in Figure 3.0.

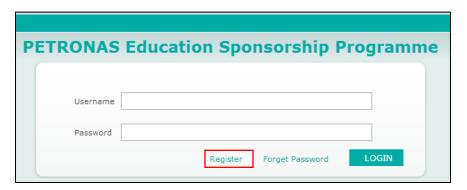


Figure 3.0: Login page

Step 2: Key in required information as shown below:

Field Name	Value/Format	Description
Username	Alphanumerical	Preferred username.
Password	At least 8 alphanumerical character	Preferred password.
Re-type Password	At least 8 alphanumerical character	Re-type preferred password.
I.C Number	Number	I.C Number. Your age must be between 17 – 19 years old in 2019.
Email Address	Alphanumerical	Preferred email address.
Please specify total of grade A+, A and A-	Number	Total number of As (A+, A and A-). User registration is not allowed if total number of As (A+, A and A-) is less than 9.
Captcha	Alphanumerical	Key in the given captcha as per image shown on the screen.

Step 3: Click on the "Register" button as shown in Figure 4.0.

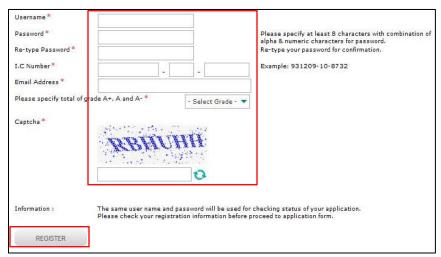


Figure 4.0: Registration page

- Step 4: **Please remember your username and password** as these details will be used to login.
- Step 5: Notification email will be sent to the applicant's email to activate the account by clicking the link on the email.

4. How to log into the system

Step 1: For existing user, key in registered username and password as shown in Figure 5.0.

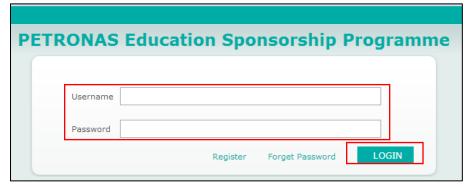


Figure 5.0: Login page

Step 2: Click "Login" button to proceed to online application form.

5. How to change password

Step 1: Click on the **"Change Password"** button, as shown in Figure 6.0. You will be redirected to change password page as shown in Figure 7.0.



Figure 6.0: Landing page

- Step 2: Key in your current and new password.
- Step 3: Click on the "Save" button as shown in Figure 7.0.



Figure 7.0: Change password page

6. How to reset forgotten password

Step 1: Click on the **"Forgotten Password"** button as shown in Figure 8.0 to proceed to the page as shown in Figure 9.0.



Figure 8.0: Login page



Figure 9.0: Forgot password page

- Step 2: Key in your I.C. number and given captcha as per image on screen.
- Step 3: Then click "Send" button to receive your new password via registered email.
- Step 4: Proceed with procedure on how to login to the system using the new password.

 The system will prompt you to change your password.

7. How to reset locked account

- Step 1: If you received "Your account is locked! Please contact Administrator to unlock." system error message, kindly contact PETRONAS sponsorship helpdesk at **03 –2331 2277** to request for password reset.
- Step 2: Kindly provide your I.C. number, username or email address to the system administrator for verification.
- Step 3: You will receive a new password from system administrator.
- Step 4: Please use the same registered username and new given password to login.
- Step 5: Your account will be automatically locked if you key in incorrect password more than 2 attempts.

8. How to change the email address

- Step 1: Kindly key in registered username and password as shown in Figure 10.0.
- Step 2: Click on the "Login" button to proceed to online application form.



Figure 10.0: Login page

Step 3: Click on the "Change Email Address" button as shown in Figure 11.0.



Figure 11.0: Landing page

- Step 4: Key in your new email address.
- Step 5: Click on the "Save" button as shown in Figure 12.0.



Figure 12.0: Change email address page

Step 6: New email address will be updated and notified to both old and new email address.

9. How to complete the online application form

There are 10 sections available in the online application form as shown below:

- a) Applicant's consent
- b) Programme Selection
- c) Personal Information
- d) Contact Information
- e) Family Information
- f) Co curriculum Information Information
- g) Co-Curriculum Information
- h) Other Information
- i) Declaration
- j) Verify & Submit
- k) End

Detail procedure to complete each section is available in the subsequent steps.

9.1 Applicant's Consent

Step 1: Read all the consent statement carefully and tick on "I agree" check box and then click on "Save/Next" button as shown in Figure 13.0.

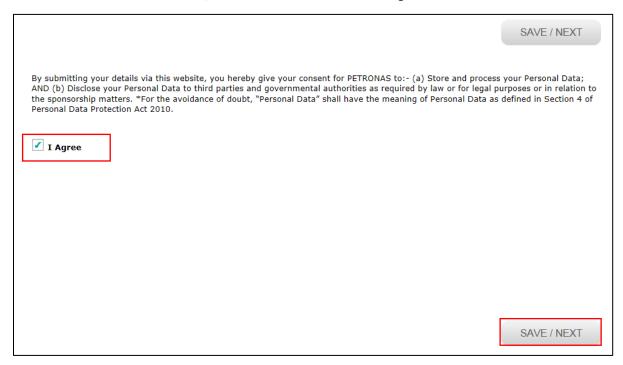


Figure 13.0: Applicant's consent page

9.2 Programme Selection

Step 1: Select your preferred Programme Selection, Discipline Selection and Country Selection from the drop down list as shown in Figure 14.0.

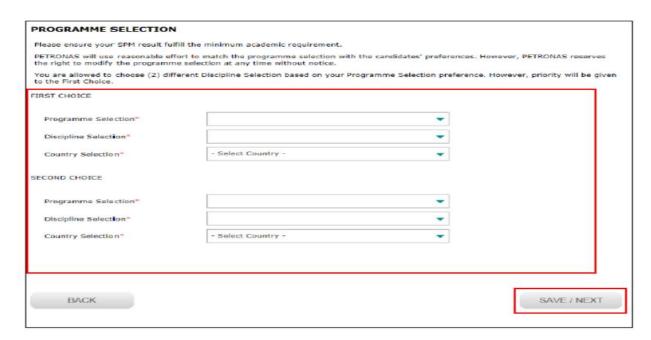


Figure 14.0: Select programme page

Step 2: If you are currently not undergoing pre-university programme, click on "No" radio button as shown in Figure 15.0.



Figure 15.0: Pre-U programme question

- Step 3: If you are currently undergoing pre-university programme, click on "Yes" radio button as shown in Figure 15.0.
- Step 4: It is compulsory for you to fill up the details of college, course and intake date as shown in Figure 16.0.

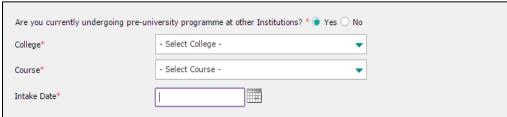


Figure 16.0: Pre-U programme question

Step 5: Click on "Save/Next" button as shown in Figure 14.0.

9.3 Personal Information

Step 1: Key in all required fields as shown in Figure 17.0.

Field Name	Value/Format	Description
First Name	Alphabetical	Applicant's full name
Middle Name	Drop down	Applicant's middle name
Last Name	Alphabetical	Applicant's family or father's name
Title	Radio button	Applicant's title
Gender	-	Automatically defined based on title
Nationality	Drop down	Applicant's nationality
Race	Drop down	Applicant's race
Religion	Drop down	Applicant's religion
Marital Status	Radio button	Applicant's marital status
Date of Birth	-	Automatically defined based on I.C. Number
City of Birth	Alphabetical	Applicant's city of birth
State of Birth	Drop down	Applicant's state of birth
Country of Birth	Drop down	Applicant's country of birth

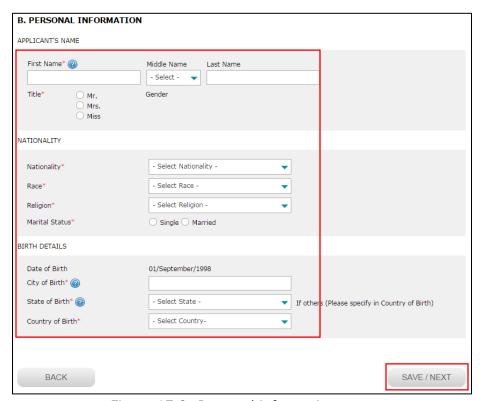


Figure 17.0: Personal information page

Step 2: Click on "Save/Next" button as shown in Figure 17.0.

9.4 Address Information

Step 1: Key in all required fields as shown in Figure 18.0.

Field Name	Value/Format	Description
Mailing Address		
House Number/Lot	Alphanumerical	
Street	Alphanumerical	
Name/Taman/		
Kampung/Others		
Street	Alphanumerical	
Name/Taman/		
Kampung/Others		Applicant's mailing
City	Alphabetical	Applicant's mailing address information
Postal Code	Number	address information
State	Drop down	
Home Phone	Number not less than 12	
	characters	
Mobile Phone	Number not less than 12	
	characters	
Email Address	-	
Emergency Contact D		
First Name	Alphanumerical	
Middle Name	Alphanumerical	
Last Name	Alphanumerical	
House Number/Lot	Alphanumerical	
Street	Alphanumerical	
Name/Taman/		Applicant's emergency
Kampung/Others		contact information
Street	Alphanumerical	contact information
Name/Taman/		
Kampung/Others		
City	Alphabetical	
Postal Code	Number	
State	Drop down	
Relationship	Drop down	
Home Phone	Number not less than 12	
	characters	
Mobile Phone	Number not less than 12	
	characters	

Step 2: If you would like to change your email address, click on "Change Email Address" button as shown in Figure 18.0.

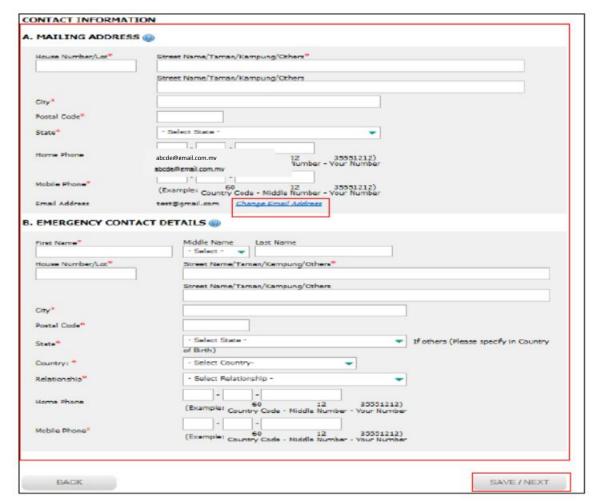


Figure 18.0: Address page

Step 3: Key in your new email address as per image in Figure 19.0.

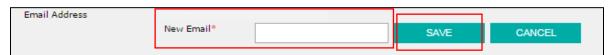


Figure 19.0: Change email address

- Step 4: Then click "Save" button as shown in Figure 19.0. A notification email will be sent to the both mail boxes.
- Step 5: Click on "Save/Next" button as shown in Figure 18.0.

9.5 Applicant's Guardian Information

Step 1: Key in all required fields as shown in Figure 20.0.

Step 1: Key in all required fiel Field Name		Description
	Value/Format	Description
First Name	Alphabetical	
Middle Name	Alphabetical	
Last Name	Alphabetical	
New IC Number	Number	
Passport Number/	Alphanumerical	
Police/Military		
Occupation	Alphanumerical	Guardian's information
Name of Employer	Alphanumerical	
Position	Alphanumerical	
Monthly Income	Number	
Is your guardian currently	Radio button	
working in PETRONAS or		
subsidiary of PETRONAS?	Duran danna	C
If YES, please select	Drop down	Guardian's information Page 1 is a second in the sec
company's name from		Required if guardian is
following list	Ni ves le su	working with PETRONAS or subsidiary of
Staff Number.	Number	PETRONAS
Service Period	Number	PETRUNAS
Relationship with Guardian	Drop down	
Number of Dependent (s)	Drop down	Guardian's information
(from guardian's point of		
view) Name	Almhahatisal	C
	Alphabetical	Guardian's information
Relationship	Alphabetical	Number of data rows
Age	Number	depending on number of
Status	Drop down	dependents entered.
Other Status	Alphabetical	Required if drop down Status value is "Others"
Do you have any sibling(s)	Radio button	74.45 15 54.15.5
previously /currently		
sponsored		6:11: / : 6
by PETRONAS in local		Sibling's information
university/abroad?		
Name	Alphabetical	Sibling's information
New IC Number	Number	 Required if applicant has
		any siblings sponsored by
		PETRONAS in local
		university/abroad
Name	Alphabetical	Sibling's information
New IC Number	Number	
Guardian's Marital Status	Drop down	Applicant's father's marital
		status
Home Phone	Number not less than 12	Guardian's contact details
	characters	
Mobile Phone	Number not less than 12	
	characters	
Email Address	-	

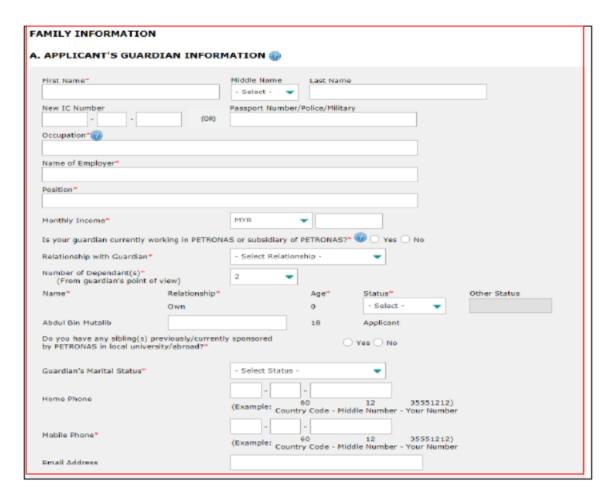


Figure 20.0: Applicant's guardian information page

9.6 Applicant's Father Information

Step 1: Key in all required fields as shown in Figure 21.0.

Field Name	Value/Format	Description
Is your father still alive?	Radio button	
First name	Alphabetical	
Middle name		TE wasting brokkers control in
Last name		If radio button value is Na
New IC Number	Number	"No", all of other fields will be disabled
Passport Number/ Police/Military	Alphanumerical	If the applicant's guardian
Occupation	Alphanumerical	is the father, applicant's
Name of Employer	Alphanumerical	father information will be
Position	Alphanumerical	auto populated except
Monthly Income	Number	father's marital status.
Number of dependent(s)	Number	Otherwise, applicant must
Is your father currently working in PETRONAS or subsidiary of	Radio button	manually key in all the required fields
PETRONAS?		

Field Name	Value/Format	Description
If YES, please select company's name from the following list	Drop down	If radio button value is "No", all of other fields will
Staff Number	Number	be disabledIf the applicant's guardian
Service Period	Number	is the father, applicant's father information will be auto populated except father's marital status. Otherwise, applicant must manually key in all the required fields • Required if guardian is working with PETRONAS or subsidiary of PETRONAS
Father's Marital Status	Drop down	Applicant's father's marital status
Home Phone	Number not less than 12 characters	Father's contact details
Mobile Phone	Number not less than 12 characters	
Email Address	-	

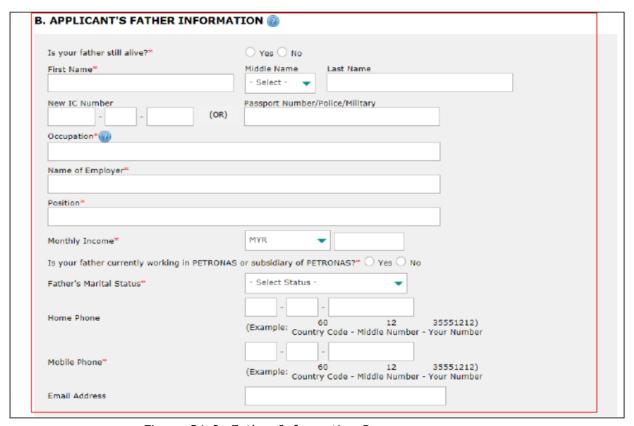


Figure 21.0: Father Information Page

9.7 Applicant's Mother Information

Step 1: Key in all required fields as shown in Figure 22.0.

Field Name		
Field Name Is your mother still alive? First name Middle name Last name New IC Number Passport Number/ Police/Military Occupation Name of Employer Position Monthly Income Number of dependent(s) Is your mother currently working in	Value/Format Radio button Alphabetical Alphabetical Alphabetical Number Alphanumerical Alphanumerical Alphanumerical Alphanumerical Number Number Radio button	If radio button value is "No", all of other fields will be disabled If the applicant's guardian is the mother, applicant's mother information will be auto populated except mother's marital status. Otherwise, applicant must manually key in all the required fields
PETRONAS or subsidiary of PETRONAS If YES, please select	Drop down	If radio button value is "No", all
company's name from following list	Drop down	of other fields will be disabled If the applicant's guardian is the
Staff Number Service Period	Number Number	mother, applicant's mother information will be auto populated except mother's marital status Otherwise, applicant must manually key in all the required fields Required if mother is working with PETRONAS or subsidiary of PETRONAS
Mother's Marital Status	Drop down	Applicant's mother's marital status.
Home Phone	Number not less than 12 characters	Mother's contact details
Mobile Phone	Number not less than 12 characters	
Email Address	Number	

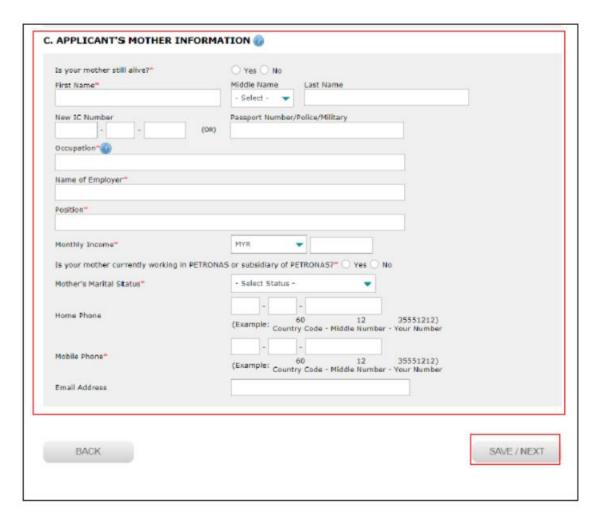


Figure 22.0: Mother Information Page

Step 2: Click on "Save/Next" button as shown in Figure 22.0.

9.8 Academic Information

Step 1: Key in all required fields as shown in Figure 23.0.

Field Name	Value/Format	Description
SPM Year	Drop down	
SPM Serial Number	Number	
State	Drop down	
School Name	Drop down	
Subject	Drop down	Applicant's academic information
Grade	Drop down	
Language	Drop down	
Other Language	Alphabetical	
Level	Drop down	

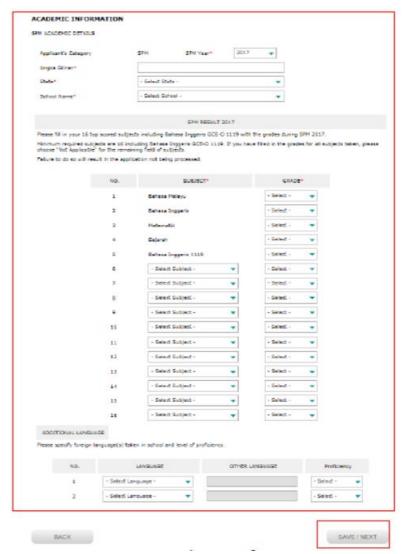


Figure 23.0: Academic information page

Step 2: Click on "Save/Next" button as shown in Figure 23.0.

9.9 Co - Curriculum Information

Step 1: Key in all required fields as shown in Figure 24.0.

Field Name	Value/Format	Description
Sport	Drop down	
Level of Involvement	Drop down	
Uniform Body	Drop down	
Position	Drop down	
Club/Society	Drop down	Applicant's co-curriculum
Position	Drop down	information
Club/Society	Drop down	
Position	Drop down	
Activity	Drop down	
Level of Involvement	Drop down	

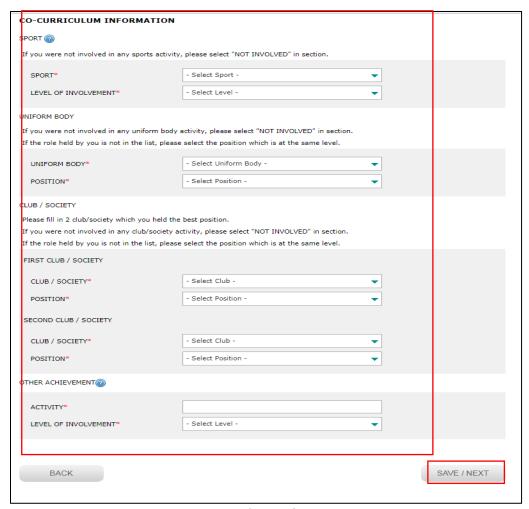


Figure 24.0: Co-curriculum information page

Step 2: Click on "Save/Next" button as shown in Figure 24.0.

9.10 Other Information

Step 1: Key in all required fields as shown in Figure 25.0.

Field Name	Value/Format	Description	
Health information			
Non-disabled	Check box	Applicant's	health
Visual Disability (Not include	Check box	information	
short/long sighted)			
Speech Disability	Check box		
Hearing Disability	Check box		
With hearing aids product	Check box		
Other Deficiency	Check box		
Physical Deficiency	Check box		

Field Name	Value/Format	Description
Did you have/are you having	Radio button	Applicant's health
any chronic disease or	radio Saccon	information
infectious disease?		
Please specify type of disease	Alphanumerical	Required if applicant has any
ricase specify type of disease	Alphanamenear	chronic or infectious disease
Sponsorship/scholarship informa	ation	chrome of infectious disease
Have you received any type of		Applicant's
sponsorship?	Drop down	sponsorship/scholarship
Sponsorship body	Alphabetical	information
Sponsorship body	Aiphabeticai	Information
Start of Sponsorship Year	Date	Required if applicant has
End of Sponsorship year	Date	received any type of
Life of Sporisorship year	Date	sponsorship
Participation in Other PETRONAS	S Education Programs	
Program Sentuhan Ilmu PETROI		
Please indicate the name of	Alphanumerical	Applicant's participation
your school during your	Aiphanumentai	information
participation		Information
State	Drop down	1
Year Start	Drop down	1
Year End		-
	Drop down	-
BUDI PETRONAS	Duan dawa	-
Please indicate the name of	Drop down	
your school during your		
participation	Duran danua	-
Year Start	Drop down	-
Year End	Drop down	-
TRENGLISH		-
Please indicate the name of	Alphanumerical	
your school during your		
participation	D 1	-
Year Start	Drop down	-
Year End	Drop down	-
TRUST SCHOOL		
Please indicate the name of	Alphanumerical	
your school during your		
participation	5 .	A 1: 1/ 1: 1:
Year Start	Drop down	Applicant's participation
Year End	Drop down	information
All About Youth	T	
Please indicate the name of	Alphanumerical	
your school during your		
participation		-
Year Start	Drop down	-
Year End	Drop down	
DiscoverPETRONAS@Schools (D		
Year Attended	Drop down	
Other		
Name of the programme	Alphanumerical	
rame of the programme	Aiphanamencai	

Please indicate the name of	Alphanumerical	
your school during your		
participation		
Year Start	Drop down	
Year End	Drop down	
Not Applicable	Check box	

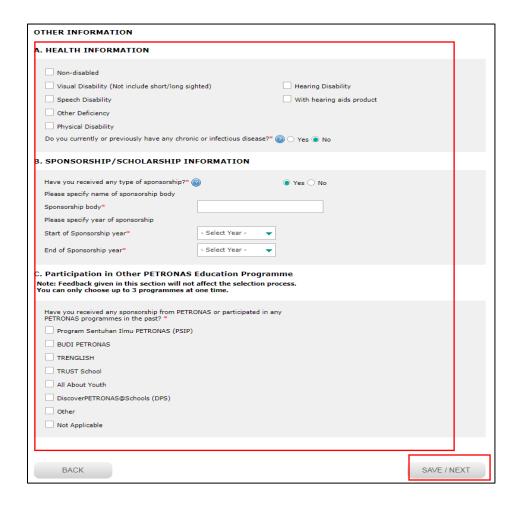


Figure 25.0: Additional information page

Step 2: Click on "Save/Next" button as shown in Figure 25.0.

9.11 Confirmation

Step 1: Click on "Confirm & Proceed" button as shown in Figure 26.0

DECLARATION

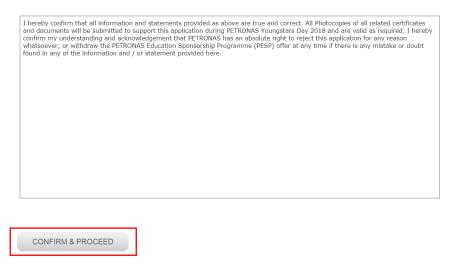


Figure 26.0: Declaration page

9.12 Verify and submit

- Step 1: Click on "Verify and Print Form" link to verify your details. You can also print your online application form.
- Step 2: Once verified, click on "Submit" button as shown in Figure 27.0 to complete your application.

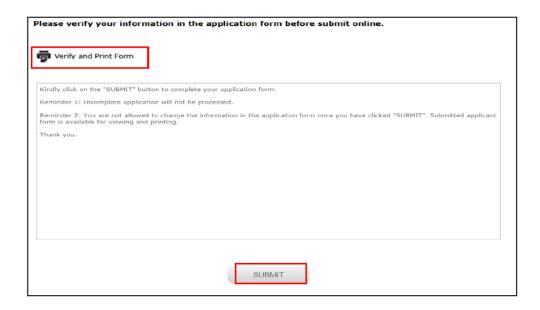


Figure 27.0: Verify and submit page

9.13 How to check on application status

Step 1: Kindly check on your application status and please ensure that your application status is completed as per message shown in Figure 28.0.

Step 2: Click on "Print Form" button to print your online application form.

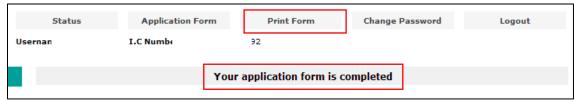


Figure 28.0: Check application status page